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DEPARTMENT OF THE ARMY
HEADQUARTERS, US ARMY SUSTAINMENT COMMAND AND ROCK ISLAND ARSENAL
1 ROCK ISLAND ARSENAL
ROCK ISLAND, ILLINOIS 61299-5000

AMSAS-CG

JAN 26 2016

MEMORANDUM FOR All Service Members, Civilian Employees, Contractors,
Residents, and Visitors to Rock Island Arsenal

SUBJECT: Installation Parking Policy #190-5b

1. References:

- a. AR 190-5, Motor Vehicle Traffic Supervision, 22 May 2006.
- b. Rock Island Arsenal Traffic Regulation 190-5, 1 February 2014.
- c. U.S. Army Procedures for Providing Accommodations to Persons with Disabilities, 17 March 2009.
- d. Department of Defense and the Architectural Barriers Act, 31 October 2008.
- e. Rehabilitation Act of 1973, 29 USC 701
- f. The Americans with Disabilities Act (ADA) of 1990 (42 USC 12101) as amended by the ADA Amendments Act of 2008.
- g. IMCOM Common Level of Service Standard 600 (Physical Security).
- h. IMCOM Common Level of Service Standard 601 (Law Enforcement Services).

2. This policy rescinds and replaces Rock Island Regulation 190-2, dated 9 August 2007.

3. Policy: Parking will be provided on a non-reserved, first come, first serve basis. The designation of reserved parking spaces by name, grade, rank, title, or status will be avoided unless authorized by this policy.

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4. Applicability: All Service Members, Civilian employees, contractors, residents, and visitors on Rock Island Arsenal.

5. Roles and Responsibilities:

a. The United States Army Garrison – Rock Island Arsenal (USAG-RIA) is responsible for managing this policy for the Senior Commander and delegating operational control of parking spaces to Commands or Government agencies as directed within this policy. The USAG-RIA provides parking in accordance with federal law and Army regulation that is sufficient in quantity and appropriately marked with signs and pavement markings to meet the parking requirements at RIA.

b. Commands and Government agencies assigned specific parking spaces will manage the assignment of parking delegated to them. This delegation does not extend to managing or controlling entire parking lots or open parking spaces within these parking lots.

6. Exceptions to this policy include:

a. Mission Related Parking: Commands and Government agencies that require permanently assigned parking spaces for government owned vehicles where there is a daily, recurring requirement for travel to conduct official business may be provided mission related parking spaces. Command or Government agencies' leadership to include Commanders, Command Sergeants Major or a Senior Non-Commissioned Officer equivalent in organizations lacking a Command Sergeant Major, members of the Senior Executive Services, Deputy Commanders, and Chiefs of Staff are authorized a parking space for their personally owned vehicle.

b. The following categories of Disability Accessible Parking will be provided:

(1) International Handicapped Parking: Disability accessible parking is available on a first come, first serve basis. Disability spaces will be marked with international handicapped signs in accordance with federal disability standards and are available to all persons who possess valid permanent or temporary disability placards, decals, or license plates issued by their respective state. The number of international handicapped spaces in each lot will be determined as directed by the Department of Defense and the Architectural Barriers Act. Sufficient parking will be provided in each lot to meet all disability parking requirements.

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(2) Individual Reasonable Accommodation Parking: If the international handicapped spaces referenced above do not provide an effective accommodation for a qualified employee with a disability as defined by the Rehabilitation Act of 1973, the employee may request an effective accommodation through their supervisor pursuant to 17 March 2009, US Army Procedures for Providing Reasonable Accommodation for Individuals with Disabilities, or successor guidance. Each Command or Government agency is the final approval authority and must reimburse the Garrison for any costs associated with supporting this category of parking. The Garrison Equal Employment Opportunity Office (EEO) will assist the supervisor to ensure the requested accommodation is valid. The supervisor will provide the validated packet to the approving official. Individuals with current accommodations will be reviewed by their supervisors immediately and appropriate accommodation established prior to implementation of this policy.

(3) Reserved By Name Handicapped Parking: This policy will continue to authorize disability accessible parking on a reserved by name basis for employees of Commands and Government agencies with collective bargaining agreements requiring individually assigned reserved handicapped parking spaces as long as the Command or Government agency has approved the assignment of the parking. After implementation, each Command or Government agency must reimburse the Garrison for any costs associated with installing these spaces and is responsible for managing individually assigned handicapped parking spaces. Reserved by name disability parking will only be provided once an approved parking request is received from the Command. Any requirement to manage these requests through the health clinic, as outlined in bargaining unit agreements, will be managed by the requestor and their management team, before it is forwarded to the Garrison for further action. Each Command or Government agency with a collective bargaining agreement requiring individually assigned reserved handicapped parking spaces will provide a validated list of eligible individuals to the Garrison for implementation.

(4) International marked handicapped parking spaces will be placed closest to the facilities handicapped accessible entrance along the closest handicapped accessible route unless an approved accommodation parking space requires closer proximity to the facility. Reserved handicapped space placement will be secondary to the international marked handicapped space requirement.

(5) Definitions of Disability Accessible Parking are located in Enclosure 1.

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c. Service Vehicle Parking: A limited number of parking spaces will be provided to contractor personnel to move equipment and supplies while conducting facility maintenance, construction, and renovation activity. These spaces will be managed by the Directorate of Public Works and the company name will be temporarily or permanently affixed to the driver and passenger doors of the service vehicle to ensure that enforcement of these spaces is possible.

d. Short term parking:

(1) Loading Zone parking may be provided in areas that base operations contractors, service vehicles, or delivery vehicles load and unload tools and materials. These loading zones will be marked with a time frame not to exceed 30 minutes.

(2) Visitor Parking may be provided near major Commands, Government agencies, and facilities which have a mission that requires it. Visitor parking will be marked with a time frame not to exceed three hours in duration. Timed parking allows for effective enforcement of visitor parking.

e. Fire lanes will be implemented in accordance with applicable regulations and standards near buildings as parking lots and road ways are renovated, redesigned, or a new parking lot is designed and built.

f. Union Parking Spaces identified in Bargaining Unit Agreements will be honored. Management teams negotiating any future bargaining unit agreements that increase union parking will coordinate the increase through the Garrison.

7. All parking requests outlined above will be managed by the Commands and Government agencies as outlined above to facilitate parking space placement and to ensure proper enforcement. Commands and tenants will provide their parking allocation to the Garrison for support.

8. Parking enforcement will be conducted in accordance with AR 190-5, para. 4-8 and Rock Island Arsenal Traffic Regulation 190-5.

9. All space assignments and exceptions to this policy will be audited on an annual basis by the Garrison Directorate of Emergency Services to ensure parking is assigned and administered to the standards identified above.

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10. All labor relations requirements must be completed prior to implementation of this policy and any OPORD related to this policy.

11. The point of contact for this memorandum is the USAG-RIA, Director of Emergency Services, Jonathan Ramsdell at 309-782-1592.

Encl
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KEVIN G. O'CONNELL
Major General, USA
Commanding

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Enclosure 1
Disability Accessible Parking Definitions

1. International Handicapped Parking is provided as a reasonable accommodation and is available to all persons who possess valid permanent or temporary disability placards, decals, or license plates issued by their respective state.
2. Individual Reasonable Accommodation Parking is provided for any qualified employee with a disability as defined by the Rehabilitation Act of 1973 for whom International Handicapped Parking is not an effective accommodation. The employee may request an effective reasonable accommodation from their supervisor pursuant to the March 17, 2009 Department of the Army Procedures for Providing Reasonable Accommodation for Individuals with Disabilities, or successor guidance.
3. Reserved By Name Handicapped Parking is provided on a reserved by name basis for employees within those Commands and Government agencies bound by specific collective bargaining agreement language requiring individually assigned reserved handicapped parking for a qualified employee with a disability as defined by the Rehabilitation Act of 1973, as long as the Command or Government agency has approved the assignment of parking.